



**RENFREW COUNTY DISTRICT SCHOOL BOARD**

1270 Pembroke Street West, Pembroke, Ontario, K8A 4G4

Telephone: 613-735-0151 Fax: 613-735-6315

www.renfrew.edu.on.ca

**EMPLOYMENT APPLICATION - CUSTODIAL**

PERSONAL INFORMATION

**Name:**  
(Please Print) \_\_\_\_\_  
Last First Middle

**Home Address:**  
\_\_\_\_\_

Address City Postal Phone No.

Are you over the age of 16? Yes  No

Are you legally entitled to work in Canada? Yes  No

Employment: Casual  Part Time  Full Time

Have you ever been convicted of any offence under the Criminal Code of Canada for which a pardon has not been granted? A Yes  No

**Criminal Background Check must be attached to this application**

Check off hours available to work:

Days  7:00 am to 3:30 pm  
Evenings  3:00 pm to 11:30 pm  
Other  \_\_\_\_\_  
Hours available

(Shift hours ranges from 2 to 8 hours)

Check off all areas willing to travel to:

Arnprior  Cobden   
Renfrew  Pembroke   
Eganville  Petawawa   
Barry's Bay  Deep River

EDUCATION

SCHOOL	CERTIFICATE and/or DIPLOMA RECEIVED			
High School	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Working Towards	<input type="checkbox"/>
College or University	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Working Towards	<input type="checkbox"/>
Technical	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Working Towards	<input type="checkbox"/>
Night or Correspondence	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Working Towards	<input type="checkbox"/>
Other	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Working Towards	<input type="checkbox"/>
Additional training and Special Skills: <i>List seminars, workshops, etc.</i>				
<b>PROOF OF GRADE 12 OR EQUIVALENT MUST BE ATTACHED TO THIS APPLICATION</b>				

EMPLOYMENT HISTORY

	Present or Most Recent	Brief Description of Position
Name of Employer		
Address		
Position		
Dates of Employment		
Reason for Leaving		
	Previous	Brief Description of Position
Name of Employer		
Address		
Position		
Dates of Employment		
Reason for Leaving		

<b>E M P L O Y M E N T  H I S T O R Y</b>		<b>Previous</b>	<b>Brief Description of Position</b>
	Name of Employer		
	Address		
	Position		
	Dates of Employment		
	Reason for Leaving		
		<b>Previous</b>	<b>Brief Description of Position</b>
	Name of Employer		
	Address		
	Position		
Dates of Employment			
Reason for Leaving			
<b>R E F E R E N C E S</b>	<b>Professional References (Do not include personal friends or relatives)</b>		
	Name		Telephone Number: <input type="text"/>
	Position		Email Address: <input type="text"/>
	Employer		Years Known: <input type="text"/>
	Name		Telephone Number: <input type="text"/>
	Position		Email Address: <input type="text"/>
	Employer		Years Known: <input type="text"/>
	Name		Telephone Number: <input type="text"/>
	Position		Email Address: <input type="text"/>
	Employer		Years Known: <input type="text"/>
<b>D E C L A R A T I O N</b>	<b>Employee Certification</b>		
	I understand and agree that employment and continuing employment are conditional upon:		
	A. Observance of rules, regulations and instructions governing employment by the Board as in effect at the time of employment, or established at any subsequent time;		
	B. Become and remain members in good standing in the Union upon completion of the probationary period (where applicable);		
	C. Enrolment in such benefit and pension plans as may be obligatory for Board employees;		
	D. The verification of statement made by me in this application;		
	E. The satisfactory completion of a probationary period of employment (where applicable);		
	F. Successful completion of the Pre-Employment Process which includes a current (within the past six months) Criminal Background Check, job related medical note and applicable training.		
	_____		_____
	<b>Signature</b>		<b>Date</b>
<b>PLEASE NOTE THAT ADDITIONAL DETAILS OR A RESUME MAY BE ATTACHED</b>			