



**RENFREW COUNTY DISTRICT SCHOOL BOARD**  
**AGREEMENT TO TEACH FORM FOR ELEMENTARY OCCASIONAL TEACHERS**  
**2009/2010**



**RETURN PACKAGE TO: LINDA BRUMM, HUMAN RESOURCES, RENFREW COUNTY DISTRICT SCHOOL BOARD,  
 1270 Pembroke Street West, PEMBROKE, ONTARIO, K8A 4G4**

**NAME:** \_\_\_\_\_ **GENDER:**  M  F  
**ADDRESS:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_  
**POSTAL CODE:** \_\_\_\_\_ **E-MAIL:** \_\_\_\_\_

**TO BE ELIGIBLE FOR INCLUSION ON THE ELEMENTARY OCCASIONAL TEACHER LIST YOU MUST CURRENTLY BE AND REMAIN A MEMBER IN GOOD STANDING WITH THE ONTARIO COLLEGE OF TEACHERS.**

- Attach copy of current Ontario College of Teachers Certificate of Qualifications.
- Attach a completed Offence Declaration (this is required annually).

**1. TEACHABLES**

Check the classifications which you are **willing** to teach with or without the qualifications.

	A. Qualified to Teach	B. Willing to Teach
Jr. Kindergarten – Sr. Kindergarten		
Primary		
Junior		
Intermediate		
Core French		
French Immersion: JK/SK		
Primary		
Junior		
Intermediate		
Special Education		
Fine Arts/Music		

**2. SCHEDULE OF AVAILABILITY**

Please indicate your availability by ticking the boxes below:

	Monday	Tuesday	Wednesday	Thursday	Friday
A.M. (8:00 to noon)					
P.M. (noon to 3:30)					
Are you willing to accept Long Term assignments? Yes <input type="checkbox"/> No <input type="checkbox"/>					
What periods of the year are you unavailable? (ie. unavailable in Feb.) _____					
The School Board you retired from (if applicable): _____					
I am entitled to teach 20 school days only					
	Yes <input type="checkbox"/>	No <input type="checkbox"/>			
Wish to be on General List – could be called for any classification					
	Yes <input type="checkbox"/>	No <input type="checkbox"/>			

**3. ADDITIONAL SKILLS**

Please list other applicable skills/training and date of certification.(ie. first aid, CPR, anaphylaxis awareness, Crisis Intervention Training, Bilingual [French/English] etc.)

SKILL	DATE OF CERTIFICATION

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4. The Schools are listed according to their geographic area (family designation). Please indicate the schools where you are willing to accept assignments and are within a reasonable driving distance from your home. Rank your top preferences 1 to 5 and check the rest.

a) The Board shall attempt to match each teacher to the schools of his/her choice but reserves the right to call occasional teachers to specific schools based on system needs.

b) Any change in name, address, telephone number, or if requesting a leave or removal from a school list or classification list during the year, must be reported in writing to the Board's Human Resources Dept. at [hrdept@renfrew.edu.on.ca](mailto:hrdept@renfrew.edu.on.ca).

### Arnrior Family

Walter Zadow P.S.

McNab P.S.

A.J. Charbonneau P.S.

### Opeongo Family

Cobden District P.S.

Eganville District P.S.

### Pembroke Family

Beachburg P.S.

Westmeath P.S.

Champlain Discovery P.S.

Highview P.S.

Rockwood P.S.

New Horizons

(Section 23: Sp.Ed. Required)

### Renfrew Family

Admaston P.S.

Calabogie P.S.

Central P.S.

Queen Elizabeth P.S.

### Madawaska Family

Killaloe P.S.

Sherwood P.S.

Palmer Rapids P.S.

### Petawawa Family

Pine View P.S.

Herman Street P.S.

General Lake P.S.

Pinecrest P.S.

### Deep River Family

Morison P.S.

Keys P.S.

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5. My 45 days probationary period is completed and the OT Tracking Sheet has been sent to the HR Dept.  
 Yes  No

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CANDIDATE'S SIGNATURE \_\_\_\_\_

DATE SIGNED \_\_\_\_\_